



WELCOME . . .

. . . to the BOU's simultaneous in-person and Twitter conference Urban Birds #BOU2024

All presentations will be live tweeted as part of a global event.



The aim of this guide is to provide you with all the information you need to deliver an engaging Twitter thread for #BOU2024.

If you're a confident Twitter-er, you may already know most of the information contained in this guide, but please make sure you read our short 'Essential information for all presenters' section.

If you're not a Twitter user, or this is your first Twitter conference, this guide should have all the information you need, but if you have any further questions, please don't hesitate to contact Natalia Zielonka, our Social Media Support Officer (Natalia.zielonka@rspb.org.uk).

Essential information for all presenters

- All tweets **must contain the #BOU2024 and your session** (e.g. #Sesh1 or #Break1) tags (please confirm your session tag on the <u>programme</u>)
- Length of your Twitter thread:
 - Invited keynote presenters are allowed up to 25 tweets associated with their 30-minute inperson presentation slot.
 - Offered in-person presenters are allowed 6 tweets associated with their 15-minute inperson slot.
 - Twitter-only presenters will be allocated a 10-minute (6-tweet) slot within the day's programme.
 - o **Poster** presenters will be allocated a 10-minute (6-tweet) slot within the day's programme.
- Your **thread must be posted at the time of your** <u>allocated presentation</u>. For those delivering an in-person talk, BOU staff can tweet this from your account as you deliver your talk, or you can schedule this in advance (see <u>Posting your thread</u> below).

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WHAT IS A TWITTER CONFERENCE?

A Twitter conference is an online alternative to the traditional in-person conference. Instead of traditional talks, information is presented through a series of tweets, also known as a Twitter thread.

Increasingly popular, Twitter conferences are a low carbon, cost-free and inclusive way for researchers from around the world to come together to share their research. Additional benefits include being able to follow the 'presentations' at your own pace, further increasing accessibility.

You can take part from wherever you want, accessing the event on any internet-enabled device via the Twitter website or app. More information in 'Frequently asked questions' (page 6).

You can check out presentations from our most recent Twitter conferences, just click on the tags here – #BOU2021, #BOU3021, #BOU3021, #BOU3022, #BOU3022, #BOU3022 and #BOU2023 – and you can read more about the benefits of tweeting in this BOU blog based on a recent paper published in the IBIS.

Twitter conferences are hugely successful at delivering an equivalent 'in-the-room' audience up to 12x that of an in-person event. Twitter is a great platform to achieve this, as unlike other social media platforms, it is genuinely open access as you don't even need an account to follow the Twitter event content.

From 2021, all BOU events have been run on simultaneous dual platforms and for this event these will be in-person at the Jubilee Campus, University of Nottingham and on Twitter. The Twitter element will allow as many people as possible globally to participate in and follow the conference.

WHO CAN TAKE PART?

Anyone can! We want to encourage participation by researchers from all backgrounds, and in line with all BOU activities, we welcome presenters of all genders, races, religions, nationalities, sexual orientations, and (dis)abilities.

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FORMAT

#BOU2024 is a dual platform event running simultaneously in person (in Nottingham) and on Twitter. <u>See here</u>.

<u>Allocated time/slots</u> (see 'guidelines for presenters' for more details)

- **Invited keynote** presenters are allowed up to 25 tweets associated with their 30-minute in-person presentation slot.
- **Offered in-person** presenters are allowed 6 tweets associated with their 15-minute in-person slot.
- **Twitter-only** presenters will be allocated a 10-minute (6-tweet) slot within the day's programme.
- **Poster** presenters will be allocated a 10-minute (6-tweet) slot within the day's programme.

Presentations from the in-person meeting will be summarised on Twitter and we will also have Twitter-only presentations running throughout the day. The in-person programme sessions will be assigned a session tag (e.g. #Sesh1) and likewise breaks will be assigned their tag (e.g. #Break1) in order to group themed Twitter presentations. Please refer to the programme (see here) to see what hashtags you should be using.

Presentations will take the form of Twitter threads, so this does mean live tweeting (pre-prepared content) at the time of your presentation slot.

We ask all presenters to remain active on Twitter throughout the conference to engage with the online audience, who may be asking questions.

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POSTING YOUR THREAD

In-person oral presenters

Our in-person oral presenters are asked to deliver their oral and Twitter presentations simultaneously. This can be achieved by:

BOU staff can post your pre-prepared thread from your account. To make this possible, we ask
presenters to submit their Twitter threads to Leila Walker (<u>leilawalker@bou.org.uk</u>) and Natalia
Zielonka (<u>natalia.zielonka@rspb.org.uk</u>) comprising i) a Word Document with the tweet text,
and ii) associated images by Friday 5 April 0900 BST (please make sure that the images are labelled
with tweet number).

When you arrive at the conference, you will need to visit the Twitter Desk at the conference venue in Nottingham to **login to your Twitter account** on a BOU computer (please see times below). We will then tweet your pre-prepared thread as you deliver your live presentation. We will log out of each speaker's Twitter account immediately after delivery of the Twitter presentation.

- Alfred Newton Lecturer: please visit the Twitter Desk between 2000 2015 BST on 9 April
- Session 1 in-person presenters: please visit the Twitter Desk 0830 0845 BST on 10 April
- Session 2 in-person presenters: please visit the Twitter Desk 1100 1115 BST on 10 April
- Session 3 in-person presenters: please visit the Twitter Desk 1345 14:00 BST on 10 April
- Session 4 in-person presenters: please visit the Twitter Desk 1545 16:00 BST on 10 April
- Session 5 in-person presenters: please visit the Twitter Desk 0830 0845 BST on 11 April
- Session 6 in-person presenters: please visit the Twitter Desk 1045 1100 BST on 11 April
- Session 7 in-person presenters: please visit the Twitter Desk 1345 1400 BST on 11 April

Please make sure you know your Twitter login details to ensure this process is as quick and smooth as possible.

2. Scheduling your own Twitter thread via a <u>free Buffer</u> account.

Twitter-only & Poster presenters

Our Twitter-only and poster presenters are asked to tweet their threads at the start of their allocated 10-minute slot from their own Twitter accounts. You can pre-schedule this via a <u>free Buffer</u> account, or alternatively, you can save a draft Twitter thread on the app (on a tablet or mobile phone), as outlined below:

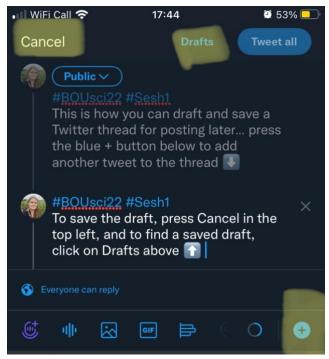
Saving a Twitter thread draft in the App

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To save a draft thread, open the Twitter App on the device you'll be using on the conference day and start drafting the thread by pressing the blue + button. When you're done, click "Cancel" and "Save draft". To retrieve the draft at the time of posting, press the blue + button again and find the thread by clicking "drafts". Press 'Tweet all' to post.



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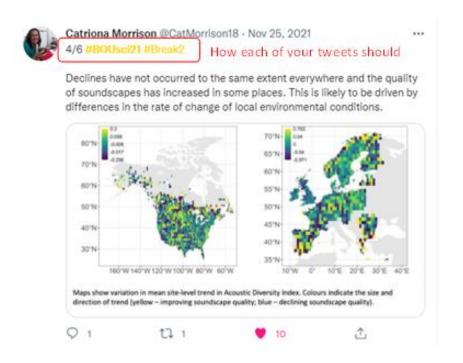
GUIDELINES FOR PRESENTERS See also 'tips and tricks' below

- Your presentation can be tweeted from a personal or lab/group/institute account.
 - If any in-person presenter does not have a personal or lab/group/institute account to use, you might be able to get a co-author to tweet on your behalf.
 - As a last resort we will tweet from the @IBIS_journal account on the day, but we strongly encourage our presenters to set up their own Twitter account, which would enable them to engage with the audience online and get the most out of the conference.
- **Invited keynote presenters** have up to 25 tweets, associated with their 30-minute in-person presentation slot, to be delivered at the time of their in-person presentation. We suggest that the Keynote threads start with an introductory tweet, followed by up to 24 other tweets.
- Offered in-person presenters are allowed 6 tweets, associated with their 15-minute in-person presentation slot, to be delivered at the time of their in-person presentation. We suggest, the threads start with an introductory tweet, followed by 4 tweets describing methods and results, and end with a summary tweet.
- **Twitter-only & Poster presenters** are allowed 6 tweets, to be tweeted during their 10-minute allocated slot within the day's programme. Twitter-only and Poster presenters should check the programme (see here) for the time of their Twitter slot and are expected to be available online during their time slot, for presenting and answering questions or discussion points.
- Each tweet must:
 - be numbered, 1 6 (offered and Twitter-only) and 1 n (keynote)
 - be a maximum of 280 characters long (this is a Twitter character limit)
 - include the conference hashtag #BOU2024 (e.g., 1 #BOU2024 . . .). include the session hashtag, e.g. #SESH1, #BREAK1 (Please see the schedule to check what hashtags you need to be using)

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- Pictures, graphs and other media can be attached to any of the tweets and <u>are positively encouraged</u>. *Please note:* the maximum Twitter image size is 1024 x 512 pixels, and the maximum file size is 5MB for photos and GIFs on mobile, or up to 15MB on the web.
- Draft your tweets ahead of time in order to avoid issues during the event.
- Linking to your published papers contributes to your paper's Altmetric Attention Score, and each time someone else retweets a post with a link to your paper, they contribute too.
- Links to external sites are permitted as follows:
 - Limited to one link per tweet,
 - · Papers and blogs relating to the topics on which the presenter is a named author,
 - Blogs written by a co-author of the presenter about a paper the presenter is a named author on,
 - · Third-party papers, blogs and website directly linked to the topic of the presentation,
 - Online biography of the presenter,
 - One webpage (only) linking to related content, e.g. a research project page, a list of related articles.
 - Each html link contributes 23 characters.
 - Remember, linking to your own research papers also contributes to your article's altmetrics.

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- Links **not permitted:** any web page/service with extended text relating to an individual tweet.
- **Twitter threads** are <u>strongly preferred</u> see <u>here</u> and <u>here</u> for more information (and separate guide).
 - This means that you will need to be available to live tweet your presentation rather than schedule the presentation to go when you're tucked up in bed!
 - You may be able to save a draft of your Twitter thread ready for posting if you're using the Twitter App (see above).
 - In-person presenters will need to send the Twitter thread text and associated images to us ahead of the conference, ready for us to post on the day of the conference (see above for details).
- **NEW** <u>twitterthreadmaker.com</u> allows you to draft individual tweets working out the number of characters for you including links. <u>Highly recommended!</u>
- Make sure your account is not private and your tweets are not protected, otherwise people will not be able to see them.

SUPPORT FOR PRESENTERS

We are happy to help you prepare for the Twitter conference by answering any questions you may have, and also by offering to read over your draft Twitter threads. If you'd like to have your draft read over, please contact Natalia or Leila (see below) before Wednesday 3 April, 0900 BST.

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PARTICIPATING IN A TWITTER CONFERENCE See also 'guidelines for presenters' (above) and 'tips and tricks' (below)

- Follow the event with hashtag #BOU2024.
- · Questions and discussion are encouraged.
 - When asking a question, please reply to the individual using their handle (e.g. <u>@IBIS journal</u>), thus
 creating a thread which can be read by other users, and use the hashtag #BOU2024, e.g. <u>@IBIS journal</u>
 #BOU2024
 - Please ask questions after each presenter's last slide or during breaks. Please avoid using the conference hashtag during peoples' presentations.
- If you're using a laptop or desktop PC then we recommend downloading the Tweetdeck app (its free). Tweetdeck can be arranged into pre-saved columns/streams which allows you to organise both your outgoing and incoming content. See here.
 - Hootsuite does the same, but Tweetdeck is more intuitive and easier to use, especially for someone new to using a social media dashboard.
 - Note that you can schedule your tweets to go out at a set time using Tweetdeck, but you cannot schedule a Twitter thread, see here.

#BOU2024 is an inclusive, unmoderated event. Bad, aggressive, distasteful, abusive and/or offensive language will not be tolerated and anyone disregarding this rule will be immediately reported to Twitter and automatically blacklisted from any future BOU event.

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ACCESSIBILITY

At the BOU, we strive to make science accessible to all and want to encourage all our presenters to do the same. When presenting on Twitter, there are things you can do to increase the accessibility of your Twitter thread, and science.

- Please check that your media is suitable for those who are colour blind. We have resources for this <u>here</u>.
- Twitter allows you to add a short description to your media. This allows the content to be more accessible to a wider audience, particularly those with visual impairments. This description can be added so that it does not detract from your character count and should only be used to describe the image not to extend your tweet.
- Avoid using a lot of acronyms and slang, especially without explaining them first:
 - e.g. IUCN is likely widely known without explaining but DPR for 'daily nest predation rate' would need explaining;
 - o 'u' for 'you' or 'tbh' for 'to be honest' should be avoided as they aren't very accessible.
 - o This will help non-experts and participants for whom English is not their first language to get the most out of your presentation and the conference as a whole.

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FREQUENTLY ASKED QUESTIONS (FAQs)

What is a Twitter Conference?

- A Twitter Conference is a social media event in the form of a conference run on Twitter.
- They are great for the environment (no travelling) and great for your budget (no cost) so can be particularly beneficial ways for students, the unwaged or those in developing countries to present their research to a large audience.
- You participate and follow it from wherever you are at the time on your PC, laptop, smartphone or tablet using the Twitter website or the Twitter app.
- Twitter Conferences bring together researchers from around the world to encourage communication and collaboration in an online setting.

How do you participate in a Twitter Conference?

- Anyone can follow the conference on www.twitter.com using the conference tag #BOU2024.
- To engage (ask questions) or participate (present your work) you will need a Twitter account.
- Not on Twitter? You can set up an account very easily at www.twitter.com.
- #BOU2024 will show all posts relating to the conference.
- Following <u>@IBIS journal</u> will provide you with lots of ornithology content and potential people to follow (see followers, following and lists on the <u>@IBIS journal</u> homepage)
- Follow <u>#ornithology</u> for more avian science content and accounts to follow.
- While it is straightforward to spectate only, without a Twitter account, we recommend setting up an account to get the most out of the conference.

How much time am I committed to if I participate?

- Successful applicants will be allocated a 10-minute time slot in which they are required to present their 6 tweets.
- These time slots will be allocated in relation to local time zones (you will be asked to provide your local time zone when submitting your abstract).
- We strongly encourage people to interact during the conference.
- We ask presenters to be available during their presentation time slots to present and then to answer
 potential questions, just like at a traditional face-to-face conference. However, questions can also be
 answered and discussions can carry on after your timeslot finishes.
- If, due to unforeseen circumstances, you are unable to be present during your allocated time slot, you can schedule your tweets (using services such as Tweetdeck, Hootsuite or Buffer), so that they get posted automatically without you having to be online. Please note that Tweetdeck is free to use but does not allow you to schedule threads, and the other two platforms required paid subscriptions, though you may be able to sign up for a free trial.

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How do I follow a Twitter Conference?

- You follow using the event tag, e.g. #BOU2024.
- We will publish a schedule along with abstracts ahead of the event so that you can identify which presentations you might want to catch live.
- If you are unable to catch an individual session or presentation live, then the event hashtag #BOU2024 collates all tweets using the tag in order of presentation/tweeting select the event #tag, then select 'latest' and then scroll down through the presentations which now appear in chronological order with the most recent tweet at the top.

What if I don't know how to use Twitter?

- There are many guides on how to use Twitter online, e.g. our own series of Twitter masterclasses.
- Also check out this video to <u>help you get started</u>.
- See also this blog post on 'tweeting better'.

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TIPS AND TRICKS See also https://www.bou.org.uk/social-media/

New to Twitter

• If you are new to Twitter, then our <u>Twitter Masterclass series</u> will prove useful, as will the tips below.

Follow others

- Follow some of the larger ornithology accounts to get a flavour of the sort of content being covered by them.
- You can also look at the followers and those following these accounts to find people who to follow, e.g. see followers, following and lists of @IBIS journal.
- You will also find lot of active avian science tweeters on the #ornithology tag.

Follow topic-specific presentations

- Use topic-specific tags in your presentation where possible (e.g. #conservation, #headstarting).
- These tags cross over to other content followed by many people and widen your audience at the time of your presentation and for those searching those tags at a later date.
- Some popular tags used by avian researchers are; <u>#ornithology</u> (the most active tag) <u>#seabirds</u> <u>#shorebirds #oology</u>
- Avoid broad tags such as #birds which link to mainstream, non-scientific content.
- See also 'best practice hashtags'.

Get creative!

- Use graphs, photographs, infographics, GIFs and video to get people's attention.
- See also 'best practice using images in tweets'.

Links

- Most academics on Twitter would rarely tweet anything without a link.
- Your presentation is a great opportunity to showcase a recent publication or poster.
- Links to published papers also contribute to your paper's Altmetric Attention Score.
- And a bit of shameless self-promotion never hurt anyone!
- See also 'Let the BOU work for you . . . altmetrics'.

Interact

- If you are interacting (liking, retweeting, asking questions) with other participants, asking questions, commenting or retweeting, then they are more likely to pay attention to your presentation too.
- Look through conference abstracts and note which presentations you would like to see.
- · Please ask questions after each presenter's last slide or during breaks. Please avoid using the conference

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tag during peoples' presentations.

• See also 'conference twittergette'.

CONTACT

Get in touch with the **#BOU2024** Twitter event organisers via Twitter or email:

- Natalia Zielonka @Nat B Zielonka or Natalia.zielonka@rspb.org.uk
- Leila Walker leilawalker@bou.org.uk

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